

2/17/64

Mr. Turner:

I followed up on the action
required by para 4 of this memo.

OTR states that the present
shuttle bus service is satisfactory
and that they have no further
recommendation to make at this
time.

Miriam

*What is the present
bus service?*

SECRET

DD/S 63-4710

7 NOV 1963

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Student Transportation to Broyhill Building

1. This memorandum contains a recommendation for your approval. Such recommendation is contained in paragraph 4.

2. The Report of Office of Training Activities dated 9 October 1963 indicated the need for transportation of a high of 217 and a low of 32 students from the Headquarters Building to the Broyhill Building during the period 18 November 1963 - 1 June 1964. The average was stated to be an estimated 130 per morning. [] came by to clarify these numbers at your request. He stated that a student-by-student query indicates a maximum of 76 students per day in any one week. This maximum will not be reached until 25 November.

3. He stated that arrangements have been made to have one shuttle bus from the Headquarters Building every hour from 8:30 a.m. - 4:30 p.m. and from the Broyhill Building every hour from 9:00 a.m. - 5:00 p.m. The only additional transportation which will be needed will be one shuttle bus from the Headquarters Building to the Broyhill Building in the morning and one shuttle bus from the Broyhill Building to the Headquarters Building in the afternoon. He stated that [] can provide this service if you approve. If at a later date [] make other use of the extra shuttle a commercial bus can be chartered at \$10 per trip (\$20 per day).

4. It is recommended that you approve an additional shuttle bus for one trip each morning, when classes are in session, from the Headquarters Building to the Broyhill Building and one trip each afternoon from the Broyhill Building to the Headquarters Building for a trial period of three months at which time the Office of Training will consider and make recommendations concerning future requirements.

[]
Executive Officer to the
Deputy Director (Support)

SECRET

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Subject: Student Transportation to Broyhill Building

The recommendation contained in paragraph 4 is approved.

13 Nov 63
(Date)

131
L. K. White
Deputy Director
(Support)

EO-DD/S:VRT:maq (7 Nov 63)

Distribution:

Orig - D/L, Attn: C/LSD

1 - DTR

2 - DD/S Encls. Subject

STATINTL

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